



Job Description and Person Specification

Job Title	Fixed-term Lecturer in History (1 September 2026 – 30 September 2027)
College	Corpus Christi College
Location	Corpus Christi College, Merton Street, Oxford, OX1 4JF
Salary	£19,723 – 21,781 per annum
Hours	Part-time
Contract type	Fixed-term – 13 months

The Role

A 13-month fixed-term teaching appointment in History is available for an outstanding academic.

The appointee will be expected to take up duties on 1st September 2026 or as soon as possible thereafter (with the latest possible start date 1st October); the post will end on 30th September 2027.

Overview of the post

Corpus Christi College proposes to appoint a Lecturer in History.

The post-holder will be required to give up to 7 contact hours of tutorial teaching each week during term time (averaged over the period of the appointment - see below for more information), and to share with the other History tutor the organisation of the tuition and pastoral care of students studying History and its joint schools. The post-holder should be able to cover teaching across Prelims and FHS with flexibility as to the exact periods offered, but an interest and capacity in teaching historiography and methodology papers is required.

Duties of the post

The Lecturer will be a member of the College community. They will be part of a lively and intellectually stimulating academic community and will have access to the excellent facilities which Oxford offers.

The main duties of the post are as follows:

- i. To provide up to 7 weekly tutorial hours of teaching for the College (see below for more details). Tutorial teaching is teaching in very small groups, usually of 2 or 3 students;
- ii. To share pastoral duties and participate in the organisation of teaching History in College;
- iii. serve as admissions liaison tutor - organising the undergraduate admissions process in consultation with the History tutors.
- iv. take administrative, tutorial and pastoral responsibility for a visiting student from the University of Missouri.

Specific duties:

- (a) The postholder will be required to share in managing the tuition and pastoral care of students studying History (and its joint schools) in the College. There are normally 9 students in each year-group – about 5 taking the main school, 2 taking History and Politics and the other two taking Ancient and Modern History or History and English. He or she will be required to give tutorials in History for 7 contact hours a week during term-time, averaged over the period of the appointment. Beyond this, he or she will be required to undertake other normal duties of a college tutor, which include setting and marking collections (internal termly examinations), organising and participating in the undergraduate admissions process, monitoring student progress (including attending beginning and end of term review meetings and attending relevant Presidential collections) and writing termly reports on their work, and assisting with organising the teaching of papers by specialist colleagues in other colleges.
- (b) The postholder will be expected to organize the first-year 'Historical Methods' teaching, and contribute to the teaching of 'Approaches to History' for first-year students and 'Disciplines of History' for second-years.

See <https://www.history.ox.ac.uk/historical-methods> and <https://www.history.ox.ac.uk/disciplines-history> for more details of these courses.

- (c) The postholder will have administrative, tutorial and pastoral responsibility for one visiting student from the University of Missouri who will join the second year.
- (d) Whilst no specific period of History teaching expertise is required the postholder will be expected to provide teaching in the core areas of British History and European and World History.

Further details of the History and Joint Schools syllabuses are available at <https://www.history.ox.ac.uk/history-courses>.

- (e) Co-teach study skills sessions to first year undergraduates in History.

Person specification

Applications will be judged only against the criteria which are set out below. Applicants should make sure that their application shows very clearly how they believe that their skills and experience meet these criteria.

We particularly encourage applications from women, people with disabilities and people of colour who are historically under-represented in Oxford.

The College is committed to fairness, consistency and transparency in selection decisions. Members of the selection committee will be aware of the principles of equality of opportunity, fair selection and the risks of bias. There will be both female and male committee members wherever possible.

If, for any reason, you have taken a career break or have had an atypical career and wish to disclose this in your application, the selection committee will take this into account, recognising that the quantity of your research may be reduced as a result.

The formal selection criteria for the post are as follows:

Essential

- i. Doctorate in History or aligned subject;
- ii. Demonstrable ability to carry out excellent undergraduate tutorial teaching in the topics described above;
- iii. Demonstrable experience to enable the candidate to undertake shared administration of History in the College;
- iv. Evidence of participation in undergraduate admissions interviews;
- v. Willingness and ability to undertake pastoral responsibilities;
- vi. Excellent communication skills;
- vii. Excellent organisational skills.

How to apply

There is no separate application form for this post. Applications should include:

- A covering letter or statement explaining how you meet the selection criteria set out above including a description of your teaching experience and a list of the papers you would feel able to teach;
- A full CV (to include the details of two referees) and publications list;
- An equal opportunities monitoring form (available on the website).

Applications should be sent by email (as one pdf saved in the format surname_application.pdf etc) to the Academic Registrar, Corpus Christi College – college.office@ccc.ox.ac.uk

The deadline for applications is **noon on 12 August 2026**.

Should you have any queries about how to apply, please contact the Academic Registrar, Corpus Christi College – college.office@ccc.ox.ac.uk or 01865 276737

All applications will be acknowledged after receipt and will be considered by the selection committee on 17 August 2026.

All shortlisted candidates will be interviewed in person on 21 August 2026 and will be requested to provide a one-page teaching outline, and asked to give a short teaching presentation (aimed at second year undergraduate students) to the committee as part of the interview. Further details of the nature of this presentation will be provided if called for interview.

The selection committee is responsible for conducting all aspects of the recruitment and selection process; it does not, however, have the authority to make the final decision as to who should be appointed. The final decision will be made by the Governing Body of Corpus Christi College on the basis of a recommendation made by the selection committee. No offer of appointment will be valid therefore, until and unless the recommendation has been approved by the Governing Body, and a formal contractual offer has been made.

Referees

References will be requested for those who are called for interview.

The College welcomes applications from candidates who have a disability or long-term health condition and is committed to providing long term support. The University's disability advisor can provide support to applicants with a disability, please see www.admin.ox.ac.uk/eop/disab/ for details. Please let us know if you need any adjustments to the recruitment process, including the provision of these documents in large

print, audio or other formats. If we invite you for interview, we will ask whether you require any particular arrangements at the interview.

Corpus Christi College

There are 39 self-governing and independent colleges at Oxford, giving both academic staff and students the benefits of belonging to a small, interdisciplinary community as well as to a large, internationally-renowned institution. The collegiate system fosters a strong sense of community, bringing together leading academics and students across subjects, and from different cultures and countries.

Corpus Christi College was founded in 1517. It occupies historic buildings and is situated in the centre of Oxford. The College is governed by its President, Helen Moore, and a Governing Body of 39 Fellows. Tutors are assisted by more than a dozen college lecturers, and the research community is also augmented by 12 postdoctoral research fellows at any one time. There are approximately 110 graduate students and 260 undergraduates studying across a wide variety of disciplines.

Corpus Christi currently has two Fellows in History, Professor John Watts, whose research and teaching interests lie in the later middle ages and Professor Katherine Paugh whose research and teaching interests lie in the Atlantic world during the long eighteenth-century. Professor Watts will be on sabbatical for the academic year 2026-27. Substantial support for the study of History in Corpus is provided by its Library, which is notably well-provided with material for research as well as teaching purposes.

The College admits nine History undergraduates a year (including those reading for the joint schools of Ancient and Modern History, History & English and History & Politics) - and up to four History graduates a year. It prides itself on a distinguished record of achievement in History studies at all levels, and seeks to attract students of the very highest quality from all backgrounds.

The postholder will receive the following benefits:

Full Membership of the Senior Common Room (for which a small subscription is payable).

Free lunch and dinner in College whenever the kitchens are open.

Access to a shared teaching room in College.

Teaching allowable expenses (£984), and junior member entertainment allowance (figures stated are w.e.f 1/8/25). Allowable expenses are assessed on an annual basis by an independent remuneration committee which advises the Governing Body.

Further information on the College can be found at: www.ccc.ox.ac.uk.

Standard Terms and Conditions

Salary and pension

The successful candidate will receive a salary of between £19,723 – 21,781 per annum.

Eligible staff may join the Universities Superannuation Scheme. Details are available on the website at <http://www.admin.ox.ac.uk/finance/pensions/uss/>.

Length of appointment

This is a fixed-term, non-renewable post for the period 1 September 2026 to 30 September 2027.

Equality of opportunity

The policy and practice of the College requires that all staff are offered equal opportunities within employment. Entry into employment with the College will be determined only by personal merit and the application of criteria which are related to the duties of each particular post and the relevant salary structure. In all cases, ability to perform the job will be the primary consideration. Subject to statutory provisions, no applicant or member of staff will be treated less favourably than another because of age, disability, gender reassignment, marriage or civil partnership, pregnancy or maternity, race, religion or belief, sex, or sexual orientation.

The right to work in the UK

The appointment will be subject to the provision of proof of the right to work in the UK.

Applicants who would need a work visa if appointed to the post are asked to note that under the UK's points-based migration system they will need to demonstrate that they have sufficient points, and in particular that:

(i) they have sufficient English language skills (evidenced by having passed a test in English, *or* coming from a majority English-speaking country, *or* having taken a degree taught in English)

and

(ii) that they have sufficient funds to maintain themselves and any dependents until they receive their first salary payment.

Special arrangements

Oxford welcomes applications from candidates who have a disability. These documents will be made available in large print, audio or other formats on request. Applicants invited for interview will be asked whether they require any particular arrangements to make the interview more convenient and effective for them.

Data Protection

All data supplied by candidates will be used only for the purposes of determining their suitability for the post¹ and will be held in accordance with the principles of the Data Protection Act 1998 and the University's Data Protection Policy (available on the website at <http://www.admin.ox.ac.uk/councilsec/dp/policy.shtml>).

¹ But NB if the person appointed to the post is a migrant sponsored under the UK's points-based migration system, we are required to retain the applications of all shortlisted candidates for one year or until a UK Border Agency compliance officer has examined and approved them, whichever is the longer period.