

# **STUDENT-COLLEGE CONTRACT**

## **Introduction**

1. A matriculated student at Oxford University is a member both of Oxford University and of one of its constituent Colleges or Private Halls (referred to as “the College”). The two relationships are governed by separate, though interlinking, contracts. The purpose of this document is to identify the main terms of the contract which you will have with the College on acceptance of the offer of a place on a course which has been made to you. By signing and returning this document you will enter into a contract with the College (referred to as being the ‘College Contract’) on those terms.

## **University and college membership**

2. The continuing relationship between you and the College is linked to your continuing relationship with the University. You agree as part of the College Contract to abide by the rules and regulations of the University, as amended from time to time in the course of your studies.
3. Once you become a member of the University by matriculation, your membership of the College will be conditional upon your remaining a member of the University. If you are subjected by the University to suspension or other sanctions, the College may also impose similar or other appropriate sanctions.
4. It is not possible for all the regulations governing your relationship with the College to be reproduced here in full. Most of them will be set out in the documents referred to in this document, namely the College Handbook (“General Information and College Rules”) and accommodation contract, which will be provided to you. The contents of these documents together with the College Statutes and Bye-Laws, constitute your contract with the College. Copies of the Statutes and Bye-Laws are available from the Bursary.

## **Undertakings by the College**

### **Undergraduates**

5. Teaching. The College will make such teaching provision for undergraduate students and visiting students as it reasonably decides is necessary for their courses of study, taking account of any relevant departmental norms. Teaching may include tutorials, classes and seminars, and may be carried out by tutors or other fellows or lecturers of the College, or by any other persons considered by the College to be suitably qualified. Teaching provision for specialist options is subject to availability and may not be provided in all cases. Given the variation in courses of study, it is not possible to specify a minimum amount of teaching for undergraduates in all subjects.
6. Library and IT facilities. The College will provide library and IT facilities in connection with your studies and on the conditions and at the times set out in the College Handbook or equivalent document, which may vary from time to time. Facilities may be withdrawn in the event of adverse circumstances beyond the control of the College.

## Graduates

7. The College will provide such support for graduate students as it reasonably decides to be necessary in connection with their pursuit of a course of studies at Oxford.

## Undergraduates and Graduates

8. Residential accommodation. The College will maintain a stock of residential accommodation that may be provided to you in connection with your studies and on the terms and conditions and in accordance with the procedures set out in the College Handbook or equivalent document, and/or accommodation contract or licence agreement, which may vary from year to year. The College will normally provide accommodation for first year undergraduates, and will observe any undertakings given in its prospectus.
9. Meals. The College will provide meals on the terms and conditions set out in the College Handbook, which may vary from time to time. Reasonable notice will be given where possible of any occasions on which meals will not be available.

## Your Undertakings

10. You undertake to abide by the regulations of the College as set out in the College Handbook including regulations concerning study, payment of fees and charges and residence (see paragraphs 11, 12, and 13 below). Failure to abide by these regulations may lead to the imposition of disciplinary measures, which may include suspension or expulsion. Procedures for disciplinary measures are explained in detail in the College Handbook. [See further paragraph 3 above.]
11. Study. You undertake to pursue satisfactorily such studies as are required of you by any tutor, fellow or lecturer, or other qualified person, assigned by the College (or University as the case may be) to teach you. For this purpose, studies include the reading of materials, carrying out prescribed activities such as practicals, the completion of written work, attendance in tutorials and classes and lectures, and the sitting of University and internal College examinations.
12. Fees and charges. You undertake to pay the fees and charges due to the University and to the College which, after consultation with students (in so far as concerns College charges), may vary from year to year and to provide any guarantee or security of the payment of such fees as the College may require. The College will collect University fees and transmit them to the University.
13. Residence. You undertake to comply with the University residence requirements.
14. Visa. You undertake to obtain an appropriate visa, if necessary, and abide by any visa conditions. Failure to do so may result in disciplinary sanctions in addition to any legal consequences. Support and information are available from Student Information and at <http://www.ox.ac.uk/students/visa>.

## Personal Data

15. By signing and returning this document, you agree to the collection, recording, processing and storage of individual personal data by the College for purposes connected with your, studies (including admissions, enrolment, graduation and any other circumstances or related matter), for the protection of health and safety, for maintenance of alumni relations and for any other lawful purposes. You also agree to the sharing by the College of such data for the same purposes with the University. If you have any questions related to your personal data and how it is managed by the College please visit our website (<https://www.ccc.ox.ac.uk/data/uploads/publicationscheme/Privacy%20Policy%202018.pdf>).

## Complaints Procedure

16. The College Complaints procedure, including subsequent rights of appeal, are explained in the College Handbook.

## Jurisdiction

17. This contract shall be governed and construed in accordance with English Law. By signing and exchanging this document both you and the College submit to the exclusive jurisdiction of the English courts for the resolution of any disputes which may arise out of or in connection with the contract.

**SIGNED** for and on behalf of **CORPUS CHRISTI  
COLLEGE IN THE UNIVERSITY OF OXFORD**

**SIGNED** by the **STUDENT**

Name: PROFESSOR COLIN MCDIARMID

Name: \_\_\_\_\_

Position: ACTING BURSAR

\_\_\_\_\_

Signature: 

Signature: \_\_\_\_\_

Date: 1<sup>st</sup> August 2018

Date: \_\_\_\_\_